

STATE OF DELAWARE

INSTRUCTIONS FOR COMPLETING THE *AFFIDAVIT FOR ABSENTEE BALLOT*

The absentee voting process is very time sensitive. Those eligible and wishing to obtain an Absentee Ballot by mail should apply for their ballots as soon as possible prior to the election or elections in which they want to vote.

Ballots will be mailed beginning approximately 30 days prior to a primary election and 45 days prior to a general election. Once ballots are available, they are usually mailed the same day that a properly completed *AFFIDAVIT FOR ABSENTEE BALLOT* is received.

The Departments of Elections are not permitted to mail ballots to persons three or fewer days prior to the day of a primary or general election. Persons may vote in the office of the Department of Elections in the county in which their home is located prior to 12 Noon the day before a primary or general election.

If the address of your home is different than the address at which you are registered, the affidavit will be used to update your voter registration record.

Contact the Department of Elections in the county in which your home is located if you have questions about completing the *AFFIDAVIT FOR ABSENTEE BALLOT* or the absentee voting process.

1. Carefully read the *AFFIDAVIT FOR ABSENTEE BALLOT* before beginning to complete it.
2. Complete "Column 1" of the *AFFIDAVIT FOR ABSENTEE BALLOT* .
 - a) The SSN, Telephone Number and Email address items are optional. The telephone number and/or email address is important if the Department of Elections must contact you because of a problem with your affidavit.
 - b) Make sure that you indicate the election or elections for which you want absentee ballots mailed to you.
 - c) If you want the ballot mailed to an address other than the one at which you are registered, make sure that you **neatly print** the complete address in the space provided.
3. Complete **either** Section "A" or Section "B" depending on why you are voting by Absentee Ballot.
 - a) Check the box beside the reason that you will be voting by Absentee Ballot.
 - b) Complete **all** the other items in the section that you are completing.
 - c) Please note that if you complete Section "B" the affidavit must be notarized. It will be returned to you if it is not notarized.
4. Mail or deliver the completed, and if necessary notarized, affidavit to the Department of Elections in the county in which your home is located. Make sure that you affix the proper First Class postage.
 - a) We recommend that you put the affidavit in an envelope, properly address the envelope and mail it to the Department of the Elections in the county in which your home is located.
 - b) If you mail the affidavit without putting it in an envelope, you must tape the flap shut.

Kent County

Dept of Elections for Kent County
455 Court St
Dover, DE 19901
(302) 739-4498

New Castle County

Dept of Elections for New Castle County
820 N French St
Wilmington, DE 19801
(302) 577-3464

Sussex County

Dept of Elections for Sussex County
PO Box 457
Georgetown, DE 19947
(302) 856-5367